NBIS Demo Day #6 Q&A

v. 2-Nov-2022

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

*The following questions and answers (Q&A) were compiled from the NBIS Demo Day (#6) which occurred on November 2, 2022. This NBIS Demo Day provided a high-level overview of NBIS and highlighted a case going through the end-to-end concept in NBIS.

1. Q: When does NBIS go ACTIVE?

    A: NBIS is technically "active" now in our Production environment. We are iteratively scaling our onboarding/data migration/functionality processes for utilization of the system.

2. Q: In preparation for the transition to NBIS, should we be updating personnel files in DISS to include middle names, cities of birth, email address, phone numbers, etc.?

    A: DISS data migration is in process and will be iteratively brought over into NBIS. Therefore, any delta between the two systems will continuously be reduced. Updates to DISS will be captured, however the updates you speak of can be accomplished in either system and will be reconciled.

3. Q: We are receiving conflicting information as to whether we should be entering personnel with positions of trust into DISS. What is the correct answer? Should we enter them or not?

    A: NBIS will replace a suite of legacy background investigation and case management IT systems from Office of Personnel Management (OPM) and Defense Manpower Data Center (DMDC), including Electronic Questionnaires for Investigations Processing (e-QIP), Secure Web Fingerprint Transmission (SWFT), Joint Personnel Adjudication System (JPAS), Defense Information Security System (DISS), Position Designation Tool (PDT), Personnel Investigations Processing System (PIPS), CVS, NP2, Field Work System (FWS) and more. If the position of trust is not recorded within any of the legacy systems, it will not transfer to NBIS.

4. Q: Is the presentation being recorded (for those that couldn't attend or had audio problems)?

    A: Today's demo will be recorded and posted on the NP2 portal. Previous NBIS Demo Days from Feb 2022, Apr 2022, June 2022, and Aug 2022 are also on NP2 under the Support Link at https://np2.opm.gov/. Another option to view the demo is on the Countermeasures website. Along with the videos, the Q&A's for each NBIS Demo Day are posted for reference.

5. Q: Will industry have the ability to utilize "program tags"?

    A: Yes

6. Q: Will a search of the SSN provide the full investigative history of what's been completed? Will all of the historical investigative information from CVS/DISS come up if there's a subject record?

    A: Depending on the visibility one has for a particular subject, as well as the organization, users will have access to subject's personnel vetting history to include data from CVS and DISS once the migration has been completed.

7. Q: For contractors, in NBIS, I'm assuming the org is SMO?

    A: For contractors, the org name is "FSO".

8. Q: Will eApp catch gaps in dates? (Beyond just recognizing that the first and last date listed cover the specified five year period)

    A: eApp does have a validation feature to identify if a user enters information that is incomplete, to include having gaps in dates.

9. Q: How many days do they get to open the investigation and how many days to finish? Is it set, or is it adjustable?

    A: For Industry it will follow the IRPTA timers.

10. Q: Will determinations be transferred to DISS?

    A: NBIS is working on a DISS two-way sync; however, once NBIS has been built sufficiently, DISS will be disabled.

11. Q: What platform does NBIS use?

    A: NBIS uses the PEGA platform.

12. Q: Will industry be given the ability to process SF85s/Position of Trust or will that ability stay with government/Federal Agencies?

    A: While NBIS could feasibly enable this type of business process, that is a policy driven implementation/change request.
    NOTE: Current policy dictates that the delegated authority of initiating for Industry personnel falls on agencies such as VRO. If that were to change, NBIS would accommodate.

13. Q: Can notifications be set for a specific case or only mass subject mode?

    A: Depending on Org Function, Notifications can be configured to trigger for specific case actions/status, etc., as well as to whom the Notifications should go (this is based on role).

14. Q: How long will the screen remain "active" until it times out due to non-use?

    A: A notification to continue within NBIS pops up at approximately 15 minutes since last use.

15. Q: Can you modify the subject's SSN?

    A: Yes, if you have the right role within NBIS. The Subject Profile Editor can edit the subject's information and PII in the subject's profile as needed.

16. Q: If a subject (foreign visitor) is visiting a location for a meeting, they would not have an SSN. Is the SOP to put 000-00-0000 in the SSN field?

    A: All subjects will have a back-end Subject identifier for validation/tracking purposes. The enhancement to include a pseudo SSN is currently being developed.

17. Q: Will Visit Requests be processed in NBIS?

    A: Yes - Visit Requests will eventually be processed within NBIS. For additional information on visits, please see our training website which has an eLearning on the topic.
    https://nbistraining.countermeasures.com/courses/home

18. Q: For active duty military security personnel, would we still utilize DEERs for subject creation? Or is the plan for all units to create subjects for all their current personnel?

    A: Currently subjects can be "created" in NBIS three different ways: through data migration from legacy systems (CVS/DISS/etc.), manually creating them (as was shown today), and mass creation via CSV file. DEERS does not currently connect to NBIS as it is more of an HR system.

19. Q: If you have multiple email addresses, does the notification go to all emails indicated or just the first one entered?

    A: Notifications will go to the single email that is tied to the User Persona in NBIS.
    NOTE: Additional analysis is being conducted regarding adding multiple email addresses into NBIS, this has been added to the continual DISS to NBIS gap analysis.

20. Q: Currently, once we initiate and submit investigations in e-QIP, the subject is added into DISS automatically. With this "Add Subject" option, will we have to add all new subjects ourselves?

    A: The subject would have to exist in NBIS prior to initiation however you can initiate and create multiple subjects through a Mass Initiation feature.

21. Q: Will the system automatically recognize previously used verifiers, so the same verifier or reference is not used twice?

    A: Yes

22. Q: For corrections to an SF in eApp, is a reviewer prompted as to which section contains errors?

    A: During the Review phase, once the applicant has completed the form, the system will identify those sections with comments/errors for review.

23. Q: Will information in e-QIP be migrated to eApp?

    A: Yes - This is currently in development. Teams are working on migrating data to enable the forms to be pre-filled with information that subjects have input previously so they will not have to start from scratch.

24. Q: Will FSOs be required to review the SF86 in eApp?

    A: The review will occur in NBIS.

25. Q: In the event an applicant does not download a copy of their Signature pages and SF8X at time of submittal, will they have the ability to access NBIS at a later date to download?

    A: The forms can be downloaded for 2 weeks after submission (unless the case is cancelled).

26. Q: Once the subject has been added, and an SF has been completed in eApp, will the investigation and determination information transfer to the subject info that was created, or will we have to enter the info ourselves on new subjects as determinations are made?

    A: That information will be entered by the Orgs completing those phases. If they are completing those process in NBIS then it will auto update with the subject.

27. Q: Is SSN the only way to search for someone? Can it be accomplished by EDIPN?

    A: At present, SSN is the only way to search. Enhancements are being made to the global search, to include adding a Case ID, but EDIPI is not currently included at this time.

28. Q: It appeared to allow you to proceed without downloading that archival copy...should it do that if the download/review is required?

    A: If it is a requirement, we can add logic to prohibit continuation, however we attempt to hard code as few system constraints as possible, allowing the organization to implement business rules. If this is a true global requirement, enhancements to the page could be made.

29. Q: The SON and SOI numbers used for SF86, are they the same for SF85P?

    A: Yes, SON and SOI are agency specific, thus should be the same.

30. Q: Is Industry responsible for completing TAS info?

    A: VRO is the authorizer for Industry Orgs, therefore they would be responsible to enter any of the information required at the Authorization Phase.

31. Q: Where would we "see" CV dates in NBIS, or will DISS still be utilized for this?

    A: This will be listed on the Subject Profile in NBIS.

32. Q: Do I have to request an account for NBIS?

    A: If your organization is involved in onboarding you should be receiving provisioning information from DCSA's onboarding team. If one has questions whether or not their agency is ready to be on-boarded, or is already in the pipeline, please discuss with your organization's leadership and/or feel free to reach out to our onboarding team(s) or your agency liaison.

33. Q: Based on work with e-QIP and SWFT, will eApp have a validate-need function to verify that the fingerprints have been matched up with the investigation?

    A: There is a verify need function, but it is found in the NBIS Agency platform.

34. Q: Is the Countermeasures website accessible within NBIS as a logged in user? Is this site the help feature in NBIS?

    A: This is a separate website for training and videos that is not within NBIS. NBIS does have a help tab within the system and User guides are available.

35. Q: How can all of these resources be obtained (i.e. URLs)? The training and videos look very useful. How does one access these?

    A: For more information on NBIS please refer to:

    • DCSA website**: https://www.dcsa.mil/is/nbis/**
    • NBIS Training Site: **https://nbistraining.countermeasures.com/courses/home**
        o   If you have issues accessing the site, please contact:
            dcsa.quantico.nbis.mbx.training@mail.mil
    • NP2 Portal**: https://np2.opm.gov/**