



## Assignment Rules Fields

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### All Assignment Rule Fields

Assignment Rule Fields	Description
Task Name	Name of the Assignment Rule.
Task Description	A description of the Assignment Rule.
Phase	The Phase the case is currently in.
Case Type	Investigation Tiers available to choose.
Task Priority	System auto generated numeric value to determine order of Assignment Rule processing.
Assign to	Who to route the case to base on assignment rule criteria selected? See Task Reserve Period for Previous Owner option.
Set Move Task Timer	The number of days the task can remain untouched with the current assignee in the received status before it is routed to another user.
Set Case Duration	The number of days to prioritize the case based on when the case was first created or initiated.
Set Assignee Duration	Only Appears if <b>Route To</b> : Previous Owner is selected. Field determines how long the task will remain untouched in the previous task owner's workbasket until it is automatically reassigned to another capable designated user.
Program Tag	A label on the subject used by the organization.
Display Order	Include a number to display on the template list to order the templates within the table. The order will be displayed sequentially starting with one.
Template Name	The name of the template which is created by the user.
Status	If enables is not checked, the user assignment template will not be available to your organization.
User Levels	This template will override any existing assignments associated with the user level selected.
User Capacity	Define the maximum number of assignments a user can automatically be assigned. Note: Users can still be assigned a case manually which may exceed the user's capacity.
Assignment Threshold	Define the number of assignments a user owns before the system automatically assigns additional tasks.





## Assign To Fields

Assign To Field	Functionality
Previous Owner	Assigns the case to the user that previously worked on the case if applicable.  The Set Assignee Duration field determines how long the task will remain untouched in the previous task owner's workbasket until it is automatically reassigned to another capable user.
Any Capable User	Assigns the case to any user capable of working the case (skillset and capacity considered).
Case Owner	<b>Applies to ADJ and CV Organizations Only.</b> Assigns case to the Case Owner for the relevant Adjudication or CV case.
Subject Owner	<u>DO NOT USE</u>

